

**TOWN OF KIRKWOOD
WORK SESSION**

May 26, 2026

Present: Supervisor Lewis Grubham
Councilmember Marc Latini
Councilmember Sandy Wasson

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
Poe Williams, Highway Superintendent
Duane Travis, Zoning Board Chairman
Karen Ferguson, Historian

Absent: Councilmember Katie Legg

- 1. 2026 Agreements:**
ACHIEVE Agreement
PAL Agreement (LCG)

These are yearly agreements for ACHIEVE and the PAL camp.

- 2. Discussion – Pursuant to section 3A(e) of Local Law No. 2-1979 entitled “A Local Law Regulating the Use of Parks of the Town of Kirkwood”, authorizing the Town Clerk to issue a permit to the Kirkwood Town Fair, Inc., for the use of the entire Kirkwood Veterans River Park on August 16, 2026 without any permit fee to guarantee proper clean up after use. (LCG)**
- 3. Discussion – Resolution acknowledging that the calendar year 2025 examination of the Justice Court records and dockets were examined and the fines collected, per the justice, have been turned over to the proper officials of the Town as required by law, pursuant to section 2019-a of the Unified Court Act. (LCG)**

Every year by law the court has to be audited, after the records were examined, it was determined everything was good.

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- 4. Discussion – Resolution ratifying a resolution authorizing advertising for Sealed Bids for a Muffin Monster, with bids returnable May 21, 2026 at 10 AM and publicly opened and read at that time. (LCG)**

Supervisor Grubham explained this should have been done at the last meeting and it wasn't, so we are trying to play catch up to get this done.

- 5. Discussion – Resolution ratifying a resolution authorizing advertising for Sealed Bids for a Pre-Owned Portable Generator, with bids returnable June 2, 2026 at 10 AM and publicly opened and read at that time. (LCG)**

Supervisor Grubham explained that having this portable generator will be helpful since the power seems to go out quite often in the town. Last time the power went out it caused real problems because we couldn't get a portable generator from anyone to run the Town's sewage pumping stations, so there were areas where sewage couldn't be pumped. Buying a used one is more economical since it is only used in spot situations.

- 6. Discussion – Resolution authorizing Alan Glover to attend the Southeastern NY Water Works Conference in Sydney, NY on June 11, 2026, at cost not to exceed \$50. (LCG)**

- 7. Discussion – Resolution approving a fireworks display at the Kirkwood NY America 250th Celebration, to be held on July 4, 2026, upon the issuance of a firework's permit, issued by the Town Clerk of the Town of Kirkwood, and subject to the compliance with all required New York State statutes, regulations, and codes. (LCG)**

- 8. Discussion – Resolution authorizing the purchase of a 2026 Ford F350 Truck from Chenango Sales, Inc., at a cost of \$80,394.52, in accordance with the attached quote. (LCG)**

Supervisor Grubham mentioned this new 2026 Ford F350 would replace a truck that is currently in the sewer department. The money is already in the budget for the purchase.

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- 9. Discussion – Resolution authorizing the purchase of a Jetter System from Tracy Road Equipment, at a cost of \$95,162 in accordance with the attached quote. (LCG)**

Supervisor Grubham explained that this is a system for cleaning the sewer pipes and can be used by the highway department to clean sluice pipes. The Town hasn't been able to find anyone in the area that is willing to let Kirkwood use their Jetter system. When the pipes get clogged and the problem can't be solved relatively quickly there are state laws about sewage running down the road or other places and it can cause serious problems for the Town. The money is available for the purchase, and the machine should last for many years.

- 10. Discussion – Resolution authorizing the purchase and installation of new Base Elbows and Guide Rail System in the sewer pump station, at a cost not to exceed \$10,185 in accordance with the attached estimate. (LCG)**

Supervisor Grubham stated that the base elbows and rail system is for the Corporate Drive sewer pump station. He reminded everyone there were new pumps put in there a couple of months ago, since the pumps don't fit exactly as they should, this work needs to be done to make the station work properly.

- 11. Discussion – Resolution authorizing Repair of Manholes by Advanced Rehabilitation Technology, at a cost of \$37,406.55. (LCG)**

Supervisor Grubham reported there are a lot of manholes that need repair and approving this contract will put a dent in the number of repairs that are needed. The manholes have started to rot out and there are holes in them, and this causes water in the sewer system, which does not go over well with Binghamton Johnson City Joint Sewage Treatment Plant, since we are basically sending water to them to process. Poe Williams explained that the water comes from ground water seeping into the system.

- 12. Discussion – Resolution authorizing the Gazebo Repair at Veterans River Park at a cost of \$12,000. (LCG)**

Supervisor Grubham noted that the \$12,000 would authorize repair of all three gazebos that are in Kirkwood. The one at Veterans River Park, one at Grange Hall Road Park, and the one across the street from the Town Hall.

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- 13. Discussion – Resolution Authorizing the Expenditure of \$253,020.32 from the Repair and Improvement of Facilities Reserve Fund of Sewer District No. 1 and Closing Said Fund, in accordance with the attached resolution. (LCG)**

Supervisor Grubham reminded the Board that the sewer districts are being consolidated, so the reserve funds associated with sewer district 1 need to be spent down.

- 14. Discussion – Resolution Authorizing the Expenditure of \$10,128.75 from the Sewer Capital Improvement Reserve Fund and Closing Said Fund, in accordance with the attached resolution. (LCG)**

This reserve fund is also associated with sewer district 1 and needs to be spent down prior to the consolidation.

- 15. Discussion – Resolution Authorizing the Expenditure of \$52,509.67 from the Park Development Reserve Fund and Closing Said Fund, in accordance with the attached resolution. (LCG)**

Since the Board hadn't discussed this, Mr. McKertich explained that the recommendation from the Budget Officer is for the Park Development Reserve Fund be closed and future park development work be funded directly through the budget or the Buildings and Grounds Reserve Fund.

- 16. Audit of Claims.**

- 17. Executive Session – Resolution to enter Executive Session, pursuant to Public Officers Law section 105(1)(e), to discuss collective negotiations pursuant to article fourteen of the civil service law. (LCG)**

Councilmember Wasson moved to adopt resolution to enter Executive Session, pursuant to Public Officers Law section 105(1)(e), to discuss collective negotiations pursuant to article fourteen of the civil service law
Councilmember Latini seconded.

81:26
Ex. Session

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.